

## MINUTES OF STEERING GROUP Meeting, 8 May 2017

Present: Alison Ansell, Alan Cooper, Philip Parry-Smith, Robin Geldard, Sarah Taylor

Apologies: Caroline Adams, John Green, Christopher Lunn, Mary Wilcox, Roger Hallett

- 1 Minutes of last Meeting approved for website.
- 2 Budget: SJT has produced a schedule dividing work (a) in house and (b) Lee Bray, for his further quote. John Green completed the grant application to Locality which was successful in the sum of £4,361. Applications to RYDA and The Revelstoke Trust were unsuccessful. We have an additional £500 from Ian Blackler, DC. We will also be asking Richard Hoskin, CC.

As there is a potential shortfall in funding (for which the PC is holding a contingency fund of £1,500) budget management is critical. Lee Bray now has only one point of contact (SJT Housing with copy to AA).

- 3 Update: Policies 1 – 16 are fully drafted and with LB for meeting tomorrow. Chris Phillipson is formatting The Plan ready for printing. CP will sit in on meeting and update as Working Groups discuss with LB. Consultation Statement is written and Statutory Consultees listed. Need confirmation re SEA. Documents to be proof read and a glossary produced. Consultation response form designed.

Due to LB holiday, Schedule 14 Consultation is 9/10 June (WIC Hall booked 1 pm for open 3 - 7 pm then 10 am – 5 pm). Documents need to be available on website (PP away 20 May – 14 June so Lesley Dempsey will cover).

Help needed for those dates and with posters, road banners, etc. Press release prepared for Parish Magazine. For the 6 weeks consultation period The Plan will be on display at:

09 June – 21 July Tubbs Pharmacy  
12 June – 03 July NF Post Office  
26 June – 21 July St Peter's Church, Noss Mayo

Responses will go to SJT, CP and the N3P Post Box on Newton Hill.

The CLT is on hold at the moment awaiting Denise Marchant's recovery.

- 4 AOB: Fleur Holt has stepped aside as Co-ordinator of the Working Groups to now concentrate on The Community Actions part of the N3P.

Duncan MacPherson has stepped down from Health and Wellbeing as he feels this section is now complete.

The Chairman was asked to write and thank them both on behalf of the Steering Group.

5 Date of Next Meeting: Wednesday, 24 May at 4 pm